

Superior Curling Club Sponsorship Coordinator

Primary tasks

- Overall management and coordination of the SCC sponsorship program.
 - Coordinates ad / sponsorship renewals
 - Promote and expand existing ad / sponsorship program
 - Assists sponsors as needed with ad layouts and orders signs/in-ice mats
 - Ensure advertisers are invoiced and funds collected
 - Coordinates installing and displaying of in-ice and wall ads
 - Ensures sponsorship information on our website is correct and current (may need to coordinate with web-designer).
 - Reports regularly to the Board of Directors; and to the membership at the annual Spring and Fall meetings

Compensation for the sponsorship coordinator is free dues.