

SCC Board Meeting
Monday, August 21, 2023
6:00pm

Present:	Mike O'Brien (President)	Doug Runnoe (Vice President)
	Tim Bradshaw (Treasurer)	Shevaun Stocker (Secretary)
	Ron Bichler	Karen Flesvig
	Scott Laven	John Gunnon

Guests: Joe Kubala, Rick Flesvig

Absent: Charlie Johnson

Called to order at 6:06pm.

Secretary Report – Shevaun

- Corrections to July minutes
 - Shevaun – needed to correct July minutes to indicate Karen Flesvig as present
 - Joe: Correction for July minutes - due date for sponsorship payments needs to be October 13th
- Motion to approve July minutes (Gunnon/Bichler) – approved unanimously

Treasurer Report – Tim (Scott)

- No financial activity in the last month
- Tim provided a proposed budget that is conservative (highest likely costs, lowest likely revenues)
 - Small projected decrease in membership
 - Almost 50% projected decrease in rental
- Are there ways we can encourage more revenue from the bar/food at bonspiels (e.g. teams coming in for bonspiels but not socializing at the club for meals/drinks)
 - Maybe increase beverage prices just for bonspiels? (We didn't raise them for bonspiels in 2022, though the prices were higher, for league nights, than in previous years)
- In the budget process, do we need a section for capital improvements (either as a way to project potential expenses or to stow away savings towards them)? This may be something we ask the Treasurer to include
- We need to carefully consider whether we're raising dues
 - Mike will compile as much info as he can and we'll discuss/vote via email if necessary
 - Current basic dues are \$275 (locker is extra, etc)
 - Sunday curling dues are a little different (\$100 for the 10-week session; \$175 for the whole season)
 - How will we cost out Senior league? Triple-league dues?
 - Need to get a payment process in place for non-members who come in for a single day of play on a non-prime time session? (E.g., Senior league)
 - If our leagues were full, we could do a two-tier payment structure (membership dues and then league dues, as separate)
 - May need to develop a way of getting electronic payment for the club (Venmo, etc)
 - There was talk of changing the dues structure. One flat fee for being a member, plus a fee for each league. This would make dues more equitable, as people would pay more if they curl more. The argument against this structure is that it penalizes the members who tend to help out the most and since our leagues aren't full, there is a benefit to encouraging people to curl multiple nights.
 - Sub-committee needed - decide how we manage the fee structure for subs, off-time leagues, etc.
 - Shevaun and Mike will work on recruiting for it

Club Manager Report – Scott

- Registration will open on Sept. 15th for the 2023-24 season
- Scott needs to set up security for new commissioners
- Scott is working on liquor license this week (needs everyone's address)

- Jim Lehto was our agent – someone from Superior needs to be our registered agent (John Gunnon may be able to serve, as long as it isn't a conflict of interest given his work)
- Scott updated website with our new board membership; is starting to get the meeting minutes updated
 - Current bylaws need to go up; we also need the logo to be added, and rental agreements
 - If there are other items that should be posted on the members only section of the website, let Scott know

Committee Reports – Mike

- Need to make sure we have the most updated info on who is chairing committees
 - Bonspiel: Jim Lehto
 - Leagues: Doug
 - Sponsorship: Joe
 - Membership: Shevaun
 - Nominating: Mike
 - Audit: Mike
 - Rental/Special Events: Karen & Scott
 - Web/Social Media: Scott
 - Scott does the web but not the social media – John Gunnon will help with the social media
 - Volunteer committee: ??? (Dave Podratz has been doing it)
 - Could they also take on the Dollars for Doers?
 - Is the app helping to coordinate volunteer efforts?

Sponsorship update – Joe

- 8 paid sponsors so far (about \$2000) with 6 additional commitments of \$1500 – this is a little higher than point-in-time from last year
 - Also, very few of these sponsors need new signs
- 17 outstanding requests (about \$3800) from prior sponsors; Joe's pretty confident in these
- Joe is optimistic that we can hit \$7000 this year in sponsorship
- 4 sponsors doing merchandise trades (Lakeside Curling is providing a broom as a prize, Pattison Golf course, Earth Rider, Heaven's Best Carpet Cleaning – clean the carpets of clubhouse)
- 3 'sponsors' where we don't produce revenue/trade (YMCA – they do advertising for us on for the junior program; Upper Lakes Foods; Sweeden Sweets)
- Joe is hoping we'll have 3 to 4 new sponsors (won't bring in a lot of revenue since the sign production takes so much of that – but we gain a lot when they are returning sponsors)

New USCA membership model, choose an option – Mike

- Mike outlined 5 options
 1. No USCA membership (we save \$4362)
 2. We join as a facility but we don't pay individual memberships (we pay the per-sheet cost and get back \$5 for any individuals who join) – we pay about \$3000 and save about \$1400
 3. We join as a facility and pay for select individual memberships (board members, Level 1 instructors, ice crew) – we pay about \$3500 and save about \$900
 4. We join as a facility and for about 68 members – this keeps costs fully equal to what we pay now
 5. We join as a facility and for all members – that costs us about \$1300 more per year
- For this year, we're going with option # 3 – the club will pay for the USCA membership for select members
 - No members will pay for USCA membership when they pay their SCC dues for this 2023-24 dues
 - Any member who wants to be a USCA member for any reason (and isn't one of these select members) would be able to pay their USCA membership directly to USCA
- **Motion:** We will continue to be USCA members as a facility and pay for select members (assuming the USCA membership proposal is approved in Oct. 10th) - (Flesvig/Runnoe); approved unanimously

Review Insurance options for building contents and worker's compensation – Scott

- Charlie sent estimate but it's not clear that the updated inventory list (Tim to provide) was given to him
- We also need to help get Charlie information on the property (would Irv have information from the Land and Development Committee reports?)
 - Scott says the County Clerk should have access to these reports
- Worker's comp – would cost about \$425 for an annual payroll of \$15k; only goes up by small amounts up to payroll of \$25k
 - **Motion:** Approve worker's comp insurance up to a \$25k payroll (Stocker/Gunnon) to cover any paid employee – approved unanimously
 - Would someone who gets free dues in exchange for serving as an instructor be covered?
- Charlie commented (via email) about overlap between USCA membership liability coverage and our liability coverage
- We need to make sure waivers are signed for everyone who steps on the ice AND we need to better understand how the USCA handles club members who are not USCA members

Golf outing update (Sept. 16th) – John

- Tournament format is changing (4-person scramble; 24 teams); the event is also going out to the public (to serve more as a fundraiser for the club)
- John is putting together some fundraising options for the event (betting opportunities on certain holes/greens, Jack Daniels barrel, raffle off items including a 50/50)
 - Need 5 to 7 volunteers for the day; John thinks he's got that covered but will reach out if he needs help
- Is hoping for \$1000 in funds for the club
- If non-golfers want to go there just to hang out/join golfers for lunch, John is going to check with the golf club to see how that might be managed
- This would be a good way to advertise for membership recruiting – John wants to put a brochure together
 - John is looking for club history (looking for more dates/specifics) – Scott may have a copy of a history book that will help him

Update on dehumidification and furnace replacement projects – Scott

- Rick endorses the dehumidifier that Scott found (it's smaller than the one we originally wanted – which is no longer being manufactured) and recommends that we wire in humidity controls so that it does not require manual on/off
 - Discussed concerns about the size and mechanics of how this pulls moisture out/cycles air out
 - Want to keep the air circulating in the same direction as the furnace cycle
 - Mike suggested that one day we should do an air-flow study
 - The building leaks a lot of air, we may benefit from sealing up the building envelope; first step would be to have an energy audit completed
- We should look into getting the building sealed, too, at some point (get an energy audit?)
- **Motion:** We approve of Scott purchasing two of the dehumidification units for approximately \$3800 each and hiring someone for approximately \$2000 to install them (Runnoe/Bichler) – approved unanimously
 - An estimate was about \$2000 to install - Scott is still confirming a lead on that
- Furnace
 - We are pursuing the Walstrom Heating bid (about \$9800)
 - There is a plan to run the condensate run-off for the furnaces (the one by the compressor room just goes to that sump pump; the one on the far wall would run down the long wall and drain to a sump pump near the stairs into the sheets)
 - The existing furnace vents need to be addressed; with the new high efficiency furnaces, this work would entail some minor roofing repairs to remove the vents.
 - **Motion:** Accept the Walstrom Heating bid for about \$9800 (contingent that the work can be completed by Oct. 15th, an increase of cost of no more than 10% of bid; and approval by Rick and Scott) (Gunnon/Runnoe) – approved unanimously

- There may be some energy rebates we can get for the high efficiency furnaces – Scott will check with Focus on Energy about the rebates

Tri-League Proposal (commit or not?) – Tim/Mike

- Tim’s latest update indicates several committed teams (either 2 or 3) and then a number of individuals who could maybe be put together for a third and fourth team
- Very important that if teams cannot make their match, they have to proactively notify their opponents of the cancellation so folks aren’t driving around unnecessarily
- We need to know by Sept 15th whether this is going to be an option; if so, we need to cap the Wednesday league at a smaller number of teams to allow for the sheets to be used for the Tri-Ports League
- **Motion:** we commit to at least 4 teams for the Tri-Ports League so we will cap the Wednesday league to accommodate this (with the option for a waiting list) when we open registration (Gannon/Bichler) – approved unanimously
 - We’d like to know who the committed teams are (Tim? Dave Podratz?)
- What will the policy be for how strictly the team needs to be rostered? Are they going to be open to subs?
 - It sounds like each team will be following the policy of their home club

Discuss proposed by-law changes, next step – Doug

- Doug has color-coded the by-laws revisions to aid members in reviewing the proposed changes
 - Would send out color-coded revised doc and original by-laws to members
- Changes include recommendations for adding conflict of interest statement (common in non-profit by-laws), lifetime membership section; line numbers were added to facilitate discussions and are not part of the by-laws
- Proposing we move to 3-year Board commitments (currently 2 years)
 - Cuts down on the number of new Board members each year, allowing for more institutional memory to exist from Board to Board
- Board needs to review the revisions, we then vote on sending the revisions to membership (for Oct meeting)

New policy for lifetime membership, needs to be ready soon – Doug

- Even if we’re still in the process of approving revised by-laws, we can implement the nomination form (would be a good test-case, to see if it works well)
- Several members are interested in making nominations; Scott can share the current form with them

Fall open house – Mike/Shevaun

- Tabled for Sept Board meeting

Dollars for Doers program (if time allows) – Shevaun

- Tabled for Sept Board meeting

Open (if time allows) – All

- Safe Sport
 - Doug is investigating who needs this – likely to be: instructors, those working with Juniors, may be optional for those curling competitively
- Media request – Doug will be doing an interview with Positively Superior (to focus on beginner league)

Set fall membership meeting date and time – All

- Thursday, October 12th at 6pm

Review assignments – Shevaun/Mike

- All
 - Think about ways to raise more revenue from bar/food at bonspiels
 - Review by-law revisions, provide any feedback to Doug (copy the group for significant items)
 - Review proposed lifetime membership policy and form and provide any feedback to Doug (copy the group for significant items)
- Shevaun

- Correct July minutes with sponsorship date
- Continue working on Dollars for Doers updates – to present at Sept board meeting
- Mike
 - Compile info on raising membership dues; needs to be discussed/voted on by Board before Sept. 15th
 - Sub-committee needed - decide how we manage the fee structure for subs, off-time leagues, etc.
 - Work with Shevaun on Fall Open House
 - Ask Meg Thoreson to review the proposed by-law changes
 - Identify a chair for the volunteer committee
 - Follow up with Holden Insurance regarding a worker's compensation insurance policy
- Scott
 - Set up security for new commissioners at club
 - Finish liquor license
 - Finish setting up online registration
 - Finish updating key documents on website
 - Move forward with purchasing two dehumidifiers and continue finding an installer
 - Follow-up with Walstrom re: scheduling furnace installation
- Tim
 - Send club inventory list to Charlie
- Charlie
 - Check with County Clerk regarding their property insurance details. What else is needed to get adequate coverage for the club?

Set next meeting date & time – Mike

- Wednesday, September 13th at 6pm (location: TBD)

Motion to adjourn (Flesvig/Bichler) – approved unanimously